

**On Wednesday, 9 September  
2009  
At Eyres Monsell Community  
Centre, Hillsborough Road  
Starting at 6:00 pm  
The meeting will be in two parts**

<u>6:00pm – 6:15pm</u>	<u>6:15pm – 8:00pm</u>
<p><b>Meet your Councillors and local service providers dealing with:-</b></p> <ul style="list-style-type: none"><li>• Highways and transport</li><li>• Police</li><li>• Customer Services</li><li>• Housing</li><li>• City Warden</li></ul>	<p><b>Get involved in your area and planning for the future</b></p> <ul style="list-style-type: none"><li>• Parkour Park</li><li>• “Released on Temporary Licence”</li><li>• Act Up Young People’s Theatre Group</li><li>• Community Meeting Budgets</li></ul>

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Kim Blower  
Councillor Rory Palmer**

## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Committee Services Officer on the above number.

### **BRAILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Committee Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Committee Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Committee Services Officer about this.

# INFORMATION FAIR

**PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING.**

- You can raise matters of concern, give any opinions and find out information which may be of use.

<b>Ward Councillors and General Information</b> Talk to your local Councillors or raise general queries.	<b>Highways and Transportation</b> Talk to Highways Officers about local highways issues and find out progress on issues raised at the last meeting
<b>Housing Management and Repairs</b> Talk to the local Housing Manager about Council Housing issues	<b>City Warden</b> Talk to your local City Warden about local street scene issues, such as litter, graffiti etc
<b>Customer Services</b> Find out about what the Council's Customer Services Team do	<b>Police</b> Local Police will be present to discuss local issues.

**The first part of the agenda covers formal items, which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. ELECTION OF CHAIR**

Councillors will elect a Chair for the meeting.

**2. APOLOGIES FOR ABSENCE**

**3. DECLARATIONS OF INTEREST**

The first main item on the programme is Declaration of Interest where Councillors have to say if there is anything in the programme they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**4. RECORD OF PREVIOUS MEETING**

**Appendix A**

The record of the meeting on 1 June 2009 is attached and Councillors are asked to agree that the record is correct.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**5. PARKOUR PARK**

*6.20-6.40pm*

A presentation will be given showing an update on progress by a local freerunning group to gain funding to set up a "Parkour Park" youth facility in the area.

**6. PROBATION SERVICE SCHEME - "RELEASED ON TEMPORARY LICENCE"**

*6.40 – 7.00pm*

Ian Stapleton, Neighbourhood Housing Manager will introduce and explain the Probation Service "Released on Temporary Licence" scheme that has been set up with Glen Parva Young Offenders' Institute. There will also be a short DVD presentation called "Justice Seen, Justice Done."

**7. ACT UP YOUNG PEOPLE'S THEATRE GROUP**

*7.00 – 7.20pm*

On 1 June 2009, the meeting agreed to provide funding to the Act Up Young People's Theatre Group. There will be a presentation of an excerpt of the recent production.

**8. COMMUNITY MEETING BUDGETS**

**Appendix B**

*7.20 – 7.40pm*

Jerry Connolly, Member Support Officer, submits a summary of the Community Meeting funding and introduces the following applications that have been received:

- 1) Saffron Resource Centre - Disability / Mobility Scooter Scheme; £2,000
- 2) Saffron Community Enterprises Ltd – Wednesday Specials, Consultancy; £750
- 3) Saffron Community Enterprises Ltd – Wednesday Specials, Running Costs; £1872

## 9. ANY OTHER BUSINESS

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Heather Kent, Democratic Services Officer or Jerry Connolly, Member Support Officer,  
Resources Department, Leicester City Council, Town Hall, Town Hall Square,  
Leicester LE1 9BG

Phone 0116 229 8816  
Fax 0116 229 8819

[Heather.Kent@leicester.gov.uk](mailto:Heather.Kent@leicester.gov.uk)  
[Jerry.Connolly@leicester.gov.uk](mailto:Jerry.Connolly@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

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# Appendix A

## **Your Community, Your Voice**

### **Record of Meeting and Actions**

**6:00 pm, Monday, 1 June 2009**

**Held at: Eyres Monsell & Gilmorton Children's Centre, Hillsborough Road**

Who was there:

Councillor Kim Blower
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Councillor Rory Palmer
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## INFORMATION FAIR

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

### **Ward Councillors**

#### **Regeneration and Transport**

Advice and information about highways issues.

#### **City Wardens**

The local city warden talked to residents about their concerns and work being done in the area.

#### **Britain in Bloom**

Information about Leicester's plans for this competition this year.

#### **Police**

Residents could discuss issues with members of the neighbourhood policing team.

#### **Housing**

Ian Stapleton, Neighbourhood Housing Manager was present to discuss issues with tenants.

#### **Fit & Active Families**

A chance to find out more about their work and the Ministry of Food project.

#### **Act Up Young People's Theatre**

An introduction to the group and what they do.

#### **Special Olympics**

Information about the event and how people could get involved.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.



### **34. ELECTION OF CHAIR**

Councillor Palmer was appointed as Chair for the meeting.

### **35. APOLOGIES FOR ABSENCE**

No apologies were received from Councillors. Mr Kennedy wished for his apologies to be recorded.

### **36. DECLARATIONS OF INTEREST**

Councillors were asked to declare any interests they may have in the business on the agenda and/or declare if Section 106 of the Local Government Finance Act 1992 applied to them.

Councillor Palmer declared that he was a Board Member for the Special Olympics, and, as such, if the item on the Special Olympics discussed any financial matters, he would leave the room, as he would have a prejudicial interest in the matter.

### **37. RECORD OF PREVIOUS MEETING**

The following amendments were requested to the record of the meeting held on 26 February 2009:

- 1) Record item 29, "Ward Action Plan Update," – it was to be noted that the developer would submit a planning application, not the Council.
- 2) Record item 27, "Police Update," – remove the word "Corporal" next to Jill Hilliard's name; change "Safeway" to "Somerfield" under question 2.

The record was agreed as correct, subject to these amendments.

### **38. HIGHWAYS**

Jeff Miller, Service Director, Regeneration, Highways and Transportation, gave a presentation on highways issues in the City and the Eyres Monsell Ward.

He had identified what had been highlighted as main issues at previous community meetings. These included parking provision and obstruction, speeding and road safety, public transport, and condition of roads and footways. He explained how the work of the team fitted into main Council strategies and gave an indication of the extent of the work they were responsible for, including roads, footways, lights, traffic lights, highway trees and car parks.

Jeff explained how the team could help with the priorities identified. Parking could be dealt with by a possible parking scheme, verge hardening, laybys, enforcement and highway design. Ways of tackling speeding and safety included speed surveys, vehicle activated signs, safety cameras, traffic calming, pedestrian crossings and lower speed limits. It was noted that Leicester was the first city to roll out 20mph speed limits on residential roads. Making public transport more appealing and

accessible was a priority; options included a new bus terminal, and looking into a tram service. Other measures were linking traffic signals, junction improvements, partnerships with bus companies, concessionary fares, Star Trak and park and ride.

Jeff stated that roads and footways in the city had been assessed as being in fair condition. Work was ongoing to improve them. Highway inspections were being done, and the Council had introduced a rapid response team to deal with any dangers that were reported. There was also the Council's winter service which gritted the roads. He reported that the frosts this winter had led to an increase in pot holes across the country. The Council would deal with any that were classed as a danger.

Discussion took place regarding parking problems. Some residents were in favour of introducing a residents' parking scheme and Jeff said that if there was demand, a consultation could be carried out. Questions were raised about the details of such a scheme, and Jeff said that these would be tailored to the needs of the area. A permit would cost £25 per year. Jeff also pointed out that there was also funding available to create laybys or verge hardening, which would alleviate the problem of parking on grass verges. The meeting also discussed speeding traffic, and Jeff agreed to look into problem streets. A traffic impact team would assess Pasley Road, as this was identified as particularly bad by residents.

Other issues raised included the need to remove hedges on Hillsborough Rise and cyclists using the pavements with impunity, potholes (the locations of which were noted), and problems with lorries cutting the kerb outside the Co-Op

Residents were invited to raise further issues via the yellow evaluation sheets. Jeff agreed to look into these, and all the points raised during the meeting.

Councillor Palmer thanked Jeff for his presentation. Following an informal vote at the meeting, it was agreed that preliminary work would be done on consultation for a residents' parking scheme.

### **39. LOCAL POLICING UPDATE**

PCSO Hardip Dayal gave a presentation on the work of the Neighbourhood Policing Team in Eyres Monsell and Gilmorton. He also circulated the "Policing Pledge" – a leaflet setting out the principles on which the team worked.

Members of the public expressed their full support and thanks to the team, stating that they had done a very good job. Their achievement in addressing drug problems on Hillsborough Close was highlighted.

The following questions and comments were made, and answered by Hardip:

- 1) *Can we have more patrols around the Exchange during the school holidays?*  
Yes we will patrol as much as we can. Also tell us of any problems. We are trying to get funding for some schemes to keep young people occupied.
- 2) *We have problems with young people asking adults to buy cigarettes outside the Co-Op. I told the Co-op when I saw this. Is this the right thing to do?*

Absolutely. I have also spoken to staff at the Co-Op about it and am working with them. If you see anyone being aggressive to staff, you can report this on their behalf if they are scared.

- 3) *I am being frightened by children knocking on my door and running away.*  
Call the police if you are frightened, or ask a neighbour to do it for you. However, it is difficult to address if they are running away straight after.
- 4) *Why do we have to keep a record of times we call the police about harassment?*

Some times other police officers can attend who aren't familiar with your situation. It helps them if you have this information available.

Councillor Palmer thanked police and residents for working hard in the area, and said that the Neighbourhood Policing Team was something for the area to be proud of.

#### **40. SPECIAL OLYMPICS**

Jim McCallum from Voluntary Action Leicester, gave a presentation regarding the upcoming Special Olympics in Leicester, which was a tremendous opportunity for Leicester, as host, to make it a memorable occasion for the athletes and families, and also to promote itself as a tourist location.

Jim said that several local venues were being used, including Aylestone Pool, Grace Road Cricket Ground, and Sir Jonathan North and Lancaster Schools. A programme of events was available on the Council's website and would be publicised in the local press. It was to be televised by ITV.

He outlined the volunteering opportunities, explaining that training would be given, plus a ticket to the opening ceremony, cheap bus travel and free food. People could also buy tickets for the opening ceremony or spectate for free at the sporting events.

A local resident said that he had taken part in three previous Special Olympics and won medals for bowls. He said that it was a great feeling to take part, and was working to try to involve more people in this year's event. The meeting congratulated him for his achievements.

Prior to the meeting discussing funding arrangements, Councillor Palmer left the room, due to a prejudicial interest, as he was a Board member for the Special Olympics.

The meeting discussed the issue of problems with fundraising, due to the recession, and it was noted that the Council was to fund any shortfall to ensure the games' success.

Councillor Palmer returned to the meeting at the end of this discussion, and thanked Jim for his presentation and hoped that people would support the event.

#### **41. CUSTOMER CONTACT CENTRE**

Nicola Newman, Call Centre Manager explained the work of the Customer Contact Centre, which offered a friendly and efficient service on a range of issues. There were several centres across the city, the nearest being on Saffron Lane. The phone line was also available 8am to 8pm Monday to Saturday (tel 2527000); Customer Services were also available on [www.leicester.gov.uk](http://www.leicester.gov.uk) or by emailing [customer.services@leicester.gov.uk](mailto:customer.services@leicester.gov.uk), or writing a letter.

The Customer Contact Centre also had links with other agencies, such as Community Legal Advice, Police, Clockwise Credit Union, Welfare Rights Service, and benefits advice services.

## **42. COMMUNITY MEETING BUDGET**

Jerry Connolly, Member Support Officer, introduced applications for funding that had been received. He explained that application B2, disabled toilets for allotment users, was not within the ward, and therefore would be considered by the Aylestone Community Meeting. The other applications were discussed as follows:

### **Application B1 – Eyres Monsell Ministry of Food 2**

It was noted that this application had been deferred at the last meeting for further information to be provided. Pauline Hinitt from Catch 22 gave a brief description of the programme, stating that it was based on Jamie Oliver's "Ministry of Food" project to promote healthy eating and basic cooking skills. Jerry explained that the amount requested was to be funded 50/50 with Freeman Ward and the amount requested of Eyres Monsell was to be amended accordingly.

**AGREED:** that the Community Meeting recommends the approval of £405 from the Ward Community Cohesion Fund.

### **Applications B3 and B4 - Act Up Young People's Theatre Company**

Jenny Hoole from the Speakeasy Theatre Company gave a brief explanation of the aims and work of the group, stating that it offered performance opportunities for local young people. Among their activities, they were scheduled to perform at the Special Olympics opening ceremony. It was noted that the Freeman Ward was also being asked to share the funding of the applications. Following discussions to ensure that the money was to be spent appropriately, the following was agreed:

**AGREED:** that the Community Meeting recommends the approval of £1500 from the Ward Community Fund and £915 from the Community Cohesion Fund. This funding was also on the condition that the group holds a small performance at the next Community Meeting.

## **43. ANY OTHER BUSINESS**

A resident stated that she noted how well attended the Community Meeting was. She also welcomed the amount of feedback that was given by residents, compared to other meetings in the ward. She said that Eyres Monsell residents should be proud of the good job they were doing.

#### **44. DATE OF NEXT MEETING**

The next meeting was to be held on Wednesday 9 September at 6pm, venue to be confirmed.

#### **45. CLOSE OF MEETING**

The meeting closed at 8.00pm.

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**Eyres Monsell Ward Budget 2009-2010**

**Ward decisions: JUNE 2009**

<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
	<b>5,000</b>	<b>2,000</b>	<b>10,000</b>		
Catch 22 food project		405		1/06/09	
Speakeasy theatre company		915	1,500	1/06/09	
<b>Balance</b>	<b>5,000</b>	<b>680</b>	<b>8,500</b>		

## Eyres Monsell Ward

### Applications: September 2009

<b>Project name</b>	<b>Ward Community Fund</b>	<b>Community Cohesion Fund</b>	<b>Ward Action Plan Budget</b>	<b>Considered at Ward meeting</b>	<b>Notes</b>
<b>Balance</b>	<b>5,000</b>	<b>680</b>	<b>8,500</b>		
<b>Brought forward from 2008/9</b>	<b>1,663</b>	<b>1,490</b>	<b>3,117</b>		
<b>Total available</b>	<b>6,663</b>	<b>2,170</b>	<b>11,617</b>		
Mobility scooters			2,000		50% application with Freeman ward
Wednesday Specials Interim programme	1,900				
Wednesday Specials Long term funding bid	750				



## Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

LEICESTER CITY COUNCIL

- 3 JUN 2009

RECEIVED  
MEMBERS' SERVICES

### Section 1: Budget Proposal

1. Name of Ward Eyres Monsell

2. Title of proposal Disability/Mobility Scooter Scheme – Freeman/Eyres Monsell

3. Name of group or person making the proposal

Saffron Resource Centre

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We have been providing a mobility scheme for Freeman and Eyres Monsell residents for the past 6 years.

Our scheme offers short and long term hire to clients with mobility issues, providing them with a level of freedom that would otherwise be denied to them.

The project is self-supporting once established, but there is an inevitable life span on the machines, approximately 6 years before repairs become uneconomically viable. That time has now arrived. We are hoping that the Ward representatives can appreciate the level of mobility, social interaction, cohesion that this project provides for some of its most vulnerable residents.

We provided 12,600 days of provision in the last cycle of the project, which works out at only £0.30 per day for the whole project, which we feel represents great value for money for the local authority whilst challenging

social deprivation at the core.

Due to the equal distribution of trikes through the Freeman/Eyres Monsell Wards, we are asking each committee to equally contribute to the project's total costs, the Saffron Resource Centre will be also contributing the last remaining elements of the repair budget to the project which works at £500 which will help towards the purchase one of the mobility vehicles and will be providing all of the administration and management costs of the project as part of its in-kind donation.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information?

Tick if yes

7. What is the total cost to the Community Meeting?

£ 2,000

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
3 x scooters	2,250	Actual
<b>Total</b>		<b>£2,250</b>

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details - NO

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10. Who proposed the project? Please provide contact details.

Name of contact person	Neil Hodgkin
Your position in organisation or group	Youth & Community Dev. Worker
Name of organisation or group	Saffron Resource Centre
Address 432 Saffron Lane, Leicester LE2 6SB	
Phone number 0116 2837212	Email info@srcentre.org.uk

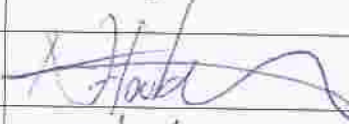
**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Neil Hodgkin
Your position in organisation or group	Youth & Community Dev. Worker
Name of organisation or group	Saffron Resource Centre
Address 432 Saffron Lane, Leicester LE2 6SB	
Phone number 0116 2837212	Email Info@srcentre.org.uk

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Neil Hodgkin
Signature	
Date	28/5/2009

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



## Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

LEICESTER CITY COUNCIL

09 JUN 20

1. Name of Ward

Eyres Monsell Ward

RECEIVED  
MEMBERS' SUP

2. Title of proposal

Wednesday Specials – Running costs

consultancy

3. Name of group or person making the proposal

Saffron Community Enterprises Ltd

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The proposal is to support the continuation of the Wednesday Special's – a group for Adults with Learning difficulties which operates on a Wednesday Evening from Southfields Community Centre. The group started out as a youth club, and as such was supported by LCC Youth Service, however all the participants are now too old for youth provision, and this support has been withdrawn.

The aim of this application is to support the fundraising activities of the organisation to put forward a major funding application which will support the group for 3-5 years. This will be done through a consultant, as the group does not have the skills/experience required to submit a major application. It is important to note however that the organisation hosting the group for this application (SCEL – a resident based organisation) will have input into the application process, and therefore gain skills/experience to take on larger applications themselves in the future.

Attached is an overall budget for the project, for which SCEL will be seeking long term funding. This is for information of the committee only, to give some indication as to how funds would be spent.

**Funding sought in this application will be used towards the cost of specialist consultancy to submit a major funding application process over the next 9-12 months.**

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£750.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Consultancy Costs	£750	Estimate
<b>Total</b>	£750	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

*SCEL currently have an application into the VAL Grass Roots fund, to co-finance this work to keep it running for as much of the current year as possible whilst long term funding is sought. VAL funding, if successful will provide financing for 16 weeks provision in a 38 week year.*

*The work is also subject of another Ward Community Fund bid to this committee which will support the ongoing running costs for 8 weeks.*

*SCEL intends to continue to seek funding for this group – with the aim that long term funds can be found within the next school year to give the group a longer term future.*

9. Who proposed the project? Please provide contact details.

Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director &amp; Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**


10. Who will deliver the project? Please provide contact details.

Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director &amp; Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

Contact above is the key contact for delivery – but the project will be delivered by staff employed by the group using the funding granted.

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	<i>KAREN PICKERING</i>
Signature	
Date	<i>8-6-09</i>

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG. Fax No: 0116 229 8827

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## Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

### Section 1: Budget Proposal

LEICESTER CITY COUNCIL

09 JUN 2009

RECEIVED  
MEMBERS' SUPPORT

1. Name of Ward

Eyres Monsell Ward

2. Title of proposal

Wednesday Specials – Running costs

3. Name of group or person making the proposal

Saffron Community Enterprises Ltd

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The proposal is to support the continuation of the Wednesday Special's – a group for Adults with Learning difficulties which operates on a Wednesday Evening from Southfields Community Centre. The group started out as a youth club, and as such was supported by LCC Youth Service, however all the participants are now too old for youth provision, and this support has been withdrawn.

The aim of this proposal is to keep the group running, using the existing staffing (who were recruited using the council's recruitment procedure – using temporary contracts) in the short term, whilst longer term funding is sought for the group to secure its future. The group will be hosted in the voluntary sector to support this fundraising.

Attached is an overall budget for the project, for which SCEL will be seeking long term funding. This is for information of the committee only, to give some

SCEL is aware that any award made by the committee would have to be used in the current financial year, and as such would be used to maintain the group over a short period from September 2009.

**Funding sought in this application will fund the group to run a minimum of 8 sessions during Autumn/Winter 2009/10. Sessions are for up to 25 individuals and offer arts and sports activities for 2hrs each session. Transport is also provided for some participants.**

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Staff costs (inc Salaries NI, Insurance, etc)	1360	Estimate
Venue	112	Estimate
Materials	120	Estimate
Transport	160	Estimate
Insurance	120	Estimate
<b>Total</b>	<b>£1872</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

*SCEL currently have an application into the VAL Grass Roots fund, to co-finance this work to keep it running for as much of the current year as possible whilst long term funding is sought. VAL funding, if successful will provide financing for 16 weeks provision in a 38 week year.*

*The work is also subject of a second Ward Community Fund bid to this committee which will support fundraising work for the group.*

*SCEL intends to continue to seek funding for this group – with the aim that long term funds can be found within the next school year to give the group a longer term future.*

9. Who proposed the project? Please provide contact details.



Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director &amp; Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	<i>Karen Pickering</i>
Your position in organisation or group	<i>Company Director &amp; Secretary</i>
Name of organisation or group	<i>Saffron Community Enterprises Ltd</i>
Address <i>Linwood Centre Linwood Lane Leicester LE2 6QJ</i>	
Phone number: <i>0116 2453025</i>	Email <i>kpickering@saffron.org.uk</i>

Contact above is the key contact for delivery – but the project will be delivered by staff employed by the group using the funding granted.

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	<i>KAREN PICKERING</i>
Signature	<i>K. Pickering</i>
Date	<i>8-6-09</i>

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG. Fax No: 0116 229 8827

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